

# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	1st	October	2020		30th	September	2021

## Section A Reference and administration details

<b>Charity name</b>	Shuktara Trust (UK)
<b>Other names charity is known by</b>	
<b>Registered charity number (if any)</b>	1112303
<b>Charity's principal address</b>	7 Lily Close
	London
	<b>Postcode</b> <span style="float: right;"><b>W14 9YA</b></span>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Adam Thompson	Chair		
2	Michael Tungay	Deputy Chair		
3	Susan Tungay	Secretary		
4	Emma Johnstone			
5	Kamau Lyon			
6	Alyson Rose			
7	Judith Harris			
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust, minimum of three trustees
Trustee selection methods (eg. appointed by, elected by)	Appointed by Trustees for five years

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Shuktara Trust (UK) supports the work carried out by shuktara and Shuktara Cakes, Kolkata, India. A Trustee's Induction Pack is available to thoroughly equip new trustees with the workings of the Trust. The charity's current account is with Santander Business Banking and is managed online by one trustee with two other trustees having view only access.

Shuktara Trust (UK) is the fundraising arm for shuktara, Kolkata. The trustees acknowledge they have a responsibility to all our donors that the children and young people in shuktara, Kolkata are kept safe and to this end the UK trustees agree with the Child Protection Policy that the Indian charity has in place. This document is displayed in both houses and all staff have agreed to abide by the stated policies. Details of the policy can be viewed by going to this link:

<https://shuktara.org/wp-content/uploads/Shuktara-Kolkata-Child-Protection-Policy.pdf>

Staff are regularly reminded of the safeguarding policies for both houses and given the opportunity to say if they are concerned about a colleague's behaviour.

Shuktara Cakes is a bakery and training project that was set up in 2013 by Cojean Foundation of France. Five young men from shuktara, Kolkata were trained in baking and patisserie skills and now produce French cakes which are sold to high-end restaurants and hotels. This project provides the young men with an income and the hope is that they will eventually take over the business and run it themselves.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To provide income and direction for disadvantaged persons in India but particularly supporting the work of shuktara in Kolkata, India.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

To raise money to support the work aforementioned by fundraising and recruiting individual and corporate donors. Directing money raised to projects in India to further this work.

All the UK trustees have read the Charity Commission's section on Public Benefit and it will be seen in Sections D and F that we are overseeing the provision of housing, welfare, education, employment and care for young, abandoned or lost people with disabilities in Kolkata, India.

**Additional details of objectives and activities (Optional information)**

## Investment

Shuktara Trust (UK) makes every effort to keep its deposits in the various bank accounts to around £85,000, which is the maximum covered by the Financial Services Compensation Scheme. All monies are deposited in low-risk accounts.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

**Shuktara Trust (UK) (STUK)** has been operating and supporting shuktara, Kolkata, India for sixteen years.

In the past year the trustees met four times - virtually as a Covid precaution. New fundraising ideas were considered during the year including the production of a shuktara calendar for 2022, creating an online shop and taking part in The Big Give Christmas campaign. The calendar and online shop ideas were investigated but involved some complex rules around selling and therefore the trustees decided not to pursue these options. STUK applied to The Big Give, looking to raise £25,000 to set up a Shuktara Cakes Café. Much work on this application was carried out by several trustees and meetings were held with some of our very generous donors but in October we heard that we had not been chosen to receive matched funding. We have since decided to run our own fundraising campaign from January 2022 when we hope to raise sufficient funds to purchase a property and fund the café's running costs for three years.

STUK now receives donations via Amazon Smile, and Ziffit has been added to the website which enables supporters to sell unwanted books and donate money raised to the charity.

One of our supporters appeared on the tv shows Celebrity Mastermind and Tipping Point Lucky Stars and donated her winnings of 23,000 to the charity.

The trustees asked Pappu Mishra, Manager of shuktara, Kolkata to request a rent holiday or reduction for the Shuktara Cakes bakery as Covid restrictions meant the bakery was not operating. (See below for

more details).

In February 2021 the Indian government set up a new system of payment for FCRA accounts and it was decided to make one annual payment of the maintenance costs for Shuktara. Consequently, in May £78,650 was transferred over to Shuktara which covered four quarters' costs up to May 2022.

**Shuktara, Kolkata** still has restrictions in place due to the covid pandemic and only the 12 vaccinated residents of the two homes are going outside.

Shuktara's young people that were attending school are now quite used to studies using laptops or mobile phones to communicate with their teachers.

Because of the 14-day isolation and quarantine rules, Shuktara has now permanently adapted this for all its staff, so that it has staff working on 14-day rotas and then 14 days living at home. Festival season was a much quieter affair this year, because of covid rules.

The season began with Vishwakarma Puja back in September. Vishwakarma Puja was held in the Shuktara Cakes Bakery space which is now on the ground floor of Anna Bari. In June a decision was made to move the premises of Shuktara Cakes to the newly refurbished ground floor of Anna Bari. This move has given them more financial security during the pandemic when revenue for the cake business has been reduced. It also makes the journey to work so much easier for some of the young men.

Durga Puja is the main festival, but due to the restrictions the only outings made were by the Shuktara Cakes team who were selling Patisserie at a local Puja.

Following Durga Puja they celebrated Diwali and Kali Puja and ended their festivities with Jagadhatri Puja held on the 12th and 13th of November outside Anna Bari, where everyone from both homes attended and the local residents enjoyed socialising with Shuktara's young people and staff. They were also able to distribute food to their community on the final day.

It has been a year of hope and transition at Shuktara. Through all the difficulties Covid and the pandemic presented, they managed to keep the light shining at Shuktara through a number of projects.

In February a dance teacher, Dev Ambuly, was appointed for weekly dance sessions at both Anna Bari and Lula Bari. This has brought a huge amount of joy and confidence to all the young people involved.

Shuktara finally feels it can start to look beyond the pandemic and to the future.

For some time they have wanted to have an avenue to sell the French patisserie created at Shuktara Cakes in a café environment. The idea has always been a means to build confidence, independence and self-esteem to the young people from Shuktara and other young people with disabilities in the Kolkata area.

Over the last 6 months, the UK trustees and the Shuktara team in Kolkata have been focussing on how to turn the project into a reality and

## Section D

## Achievements and performance

there is now a clearer picture of what a Shuktara Cakes Café will look like. We have already started to look for a suitable café premises to purchase as well as securing initial funding commitments.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The trustees' reserve policy is to have a minimum of one year's running costs, which is currently £130,420.

### Details of any funds materially in deficit

None.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

#### Principal Source of Funds:

Individual donations, both regular and one-off giving; grants from Trusts. There have been no fundraising events in the past year.

#### Investment Policy:

Shuktara's cash assets are spread between Santander, Cambridge & Counties Bank and The Hampshire Trust Bank.

## Section F

## Other optional information

### Plans for 2021/2022

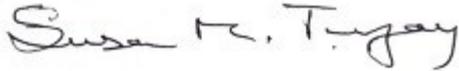
To raise sufficient funds to purchase a property for Shuktara Cakes Café together with three years' running costs and provide one full year's maintenance costs for shuktara.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Adam Thompson	Susan Maureen Tungay
<b>Position (eg Secretary, Chair, etc)</b>	Chair	
<b>Date</b>	19 <sup>th</sup> December 2021	